

Watchet Baptist Church

Privacy Notice – Encounter group for Young People

The Encounter group requires certain information about those who attend to enable communication and to provide pastoral support as appropriate. Without being able to process this data, Encounter would not be able to function effectively as a group. We collect this information through the 'Encounter group consent form'.

The form invites you to provide information about young people attending Encounter. We can only use this information with your consent, and we hold it so that we are able to appropriately keep contact with young people and offer appropriate pastoral care. You do not need to provide information if you do not want to. However, for the leaders of Encounter to be able to keep in touch with you and provide support, some of that information is necessary.

All information will be held securely on known, password protected computers or in a locked filing cabinet or cupboard. Information will be only be accessible to the Encounter leaders and the Minister and Church Secretary of Watchet Baptist Church as required to fulfil the purpose of holding the information. Should any additional information be required for providing pastoral support, this will be stored in the same way. The information held will not be disclosed to anyone else without your prior consent or unless required by law.

You have the right at any time to request that your information is corrected, amended or erased from our records. You can ask to see the information we hold by making a written 'subject access request', sent to the Church Administrator at the Sanctuary or by email to jrbwbca@gmail.com.

The Deacons (the Charity Trustees) are the Data Controller for Watchet Baptist Church. If you are not happy with the way the church handles your information, please let the Minister or the Church Secretary know. We will take seriously any concern received. If you remain unhappy, you have the right to complain to the Information Commissioner's Office.