

Watchet Baptist Church
Privacy Notice- Church Partners

The church requires certain information about Partners to enable communication and to provide pastoral support as appropriate. Without being able to process this data, we would not be able to function as a church! We collect this information in Section 1 of the form 'Becoming a Church Partner'. The church also holds information about attendance and participation of Partners at its formal meetings, as recorded in their minutes.

Section 2 of the form 'Becoming a Church Partner' invites you to provide additional information. Provision of this information will enable you to participate more fully as a Partner, but we can only use it with your consent and for the reason we have given in the form. You do not need to provide any information in this section if you do not want to.

All information will be held securely on known, password protected computers or in a locked filing cabinet or cupboard. Information will be used by the Minister, Church Administrator, Church Secretary and others in the church, as required to fulfil the purpose of holding the information. Should the Minister ever need to record additional information in order to provide pastoral support, this will be stored on the Minister's computer in a file protected by password, known by the Minister only. The information held will not be disclosed to anyone else without your prior consent or unless required by law.

You have the right at any time to end your partnership with the church, to correct or amend the information that we hold or to request that it is erased from our records. You can ask to see the information we hold by making a written 'subject access request', sent to the Church Administrator at the Sanctuary or by email to jrbwbca@gmail.com.

The Deacons (the Charity Trustees) are the Data Controller for Watchet Baptist Church. If you are not happy with the way the church handles your information, please let the Minister or the Church Secretary know. We will take seriously any concern received. If you remain unhappy, you have the right to complain to the Information Commissioner's Office (ICO).